

INTERVIEW ARCHITECT®: Professional and INTERVIEW ARCHITECT EXPRESS® Certification

ARE YOU A MANAGER OR HR PROFESSIONAL WHO IS LOOKING TO STREAMLINE AND STANDARDIZE INTERVIEWS?

Participate in INTERVIEW ARCHITECT® where you will learn the value that competency-based selection practices add to your organization and how to implement structured (behavioral) interviewing. You will also learn:

- **Hands on training in creating structured interview guides:** three types of tools for different applications from comprehensive templates with Professional, simplified 1-page interviewing templates with Express, to a simple, easy-to-use flip-fast Interviewing kit designed for line managers.
 - **Creating interviewing guides** using on-line Interview Architect and the Success Profile Architect® (SPA).
 - **Best practices for the INTERVIEW ARCHITECT®** using the 4-Dimensional Interviewing approach and asking structured probes.
 - **Suggested applications of the INTERVIEW ARCHITECT®** for internal recruiters, HR professionals and line managers with an interviewing need, and for internal selection/promotion purposes.
- **Guidelines and practices for training others** in your organization how to effectively use INTERVIEW ARCHITECT® Tools

PREREQUISITE FOR ALL INTERVIEW ARCHITECT® CERTIFICATIONS:

Leadership 101 is a prerequisite for this and all other certifications.

COURSE SUMMARY:

Two-day course in St. Davids, PA, 9am-5pm.

COURSE FEE:

\$1,200 plus materials (billed separately by Lominger). Logistical details will be sent with a confirmation of your registration enrollment. Registration form below.

ON-SITE CUSTOMIZATIONS:

For your convenience, we can customize this workshop and do it at your location to address special needs you might have, and to leverage the workshops as a planning & implementation vehicle for your organization. Customization examples include integrating: existing interview practices and internal processes, the business case for competency-based selection and other HR practices, preparation for actual interviews and debrief post-application of the new tools, and other “action learning” situations.

If you would like more information, please email info@catalystcsc.com or contact Associates: Julia Wagner (215-699-6976), or Dianne Whittaker (302-762-8823).



Interview Architect® Course Registration:

Indicate which date you will be attending - registration deadline is 3 weeks prior to Day 1:

- May 22-23 Oct. 18-19

Course Fee \$ 1,200.00 **Materials Fee** (billed direct by Lominger) \$ 300 estimated + S&H and Taxes **Total Due Upon Registration:** \$ 1,200.00
Materials will be billed directly by Lominger – credit card information required below

Materials provided for the course include: Interview Architect course manual, Interview Architect Professional Handbook and User's Manual, Interview Architect Express Book, Interview Architect Express Interviewer's kit, Research Guides. Please note: attendees may not share materials. Each attendee is required to use current products in the workshop. Prices do not include applicable sales tax & shipping and handling on the workshop materials.

NAME _____ ORGANIZATION _____
TITLE _____ DEPARTMENT _____
ADDRESS _____
CITY _____ STATE _____ ZIP _____
PHONE _____ FAX _____
EMAIL _____ LOMINGER ASSOCIATE: _____

Please indicate below how you learned of these workshops and certifications:

- Lominger web site www.lominger.com Catalyst CSC website www.catalystcsc.com Post-card mailing Personalized letter
 Professional organization newsletter Indicate: _____ Other Indicate: _____

Workshop Payment Instructions:

Forms: Check only payable to Catalyst Consulting
Payment Due: With registration form, 3 weeks prior to workshop dates.

Materials Payment Instructions:

Credit Card Only: Materials will be billed to your credit card by Lominger, Inc. Please provide billing information below.

CREDIT CARD: VISA MASTERCARD AMERICAN EXPRESS

ACCOUNT NUMBER _____ EXPIRATION DATE _____

CARD HOLDER NAME _____

CARD HOLDER SIGNATURE _____

Fax registration forms: print, fill out and fax your form to 215-699-6977 to hold your spot in workshop. Enrollment is confirmed upon receipt of payment.

Mail original with check (payable to Catalyst CSC): Catalyst Consulting, 1417 Tanglewood Drive, North Wales, PA 19454